

UNITED STATES DEPARTMENT OF COMMERCE Patent and Trademark Office
ASSISTANT SECRETARY AND COMMISSIONER OF PATENTS AND TRADEMARKS
Washington, D.C. 20231

MEMORANDUM FOR:

SAE, Tech Center 3600

FROM:

Frank Lebron

Receipt Accounting Division

DATE:

02/21/03

SUBJECT:

Unpaid Check Listing

Attached is a photocopy of a check which was returned "Unpaid" to the Office of Finance on the above date. Referring to PALM, it was determined that your area was to be notified about the check that was returned.

A copy of the RAM screen printout for the returned check is attached to this memo. Please place this memo in the application file to show the fees that were backed out of the financial system.

Please review the file to determine if any charge authorization request letters giving the Office authorization to charge any additional fees to an applicant's deposit account are present. An additional \$50.00 processing fee will be charged for any unpaid check.

If a charge authorization is not present in the file, please take the appropriate action in notifying the applicant of the status of the application. For any further information, please feel free to contact me on (703) 305-4231.

	Fee			
File Serial No.	<u>Code</u>	Check No.	Date of Check	Amount of Check
09/529374	2253	1004	01/13/03	\$465.00
09/652648	2453	9022	01/17/03	\$650.00

9022 ",0000E 5000", 87925960 AMOUNT **17 63** 180 3672 3927 FROST NATIONAL BANK
MEMBER: CULLEN/FROST BANKERS, INC.
WWW.FROSTBANK.COM
30-9/1140 56000 196 bu DATE JAN 2 7 2003 ALTON W. PAYNE, P.C.
ATTORNEYS AT LAW/OPERATING ACCOUNT
5001 BISSONNET, SUITE 200
BELLAIRE, TX 77401 (713) 840-8008 1103 TO THE ORDER OF:

: 1 1 40000 P 3 : "00 90 2 2 II"



Name/Number: 09652648

Total Records Found: 3

Start Date: Any Date

End Date: Any Date

Accounting Date	Sequence Num.	Tran Type	Fee Code	Fee Amount Mailroom Date	Payment Method
09/11/2000	00000192	<u>1</u>	<u>201</u>	\$345.00 08/31/2000	CK
01/23/2003	00000115	1	2453	\$650.00 01/21/2003	CK
02/19/2003	00000023	<u>7</u>	<u>2453</u>	-\$650.00 01/21/2003	OP